

PETER ELLIS - EMPLOYMENT AT CIVIC CHILD CARE

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- Late August 1986 - Began 80 hours Community Service (Justice Department) for defrauding the Department of Social Welfare.
- 10 September 1986 - Appointed relieving childcare worker on recommendation of centre staff.
- February 1987 - Began New Zealand Childcare Association training (Field Based).
- 28 March 1987 - Appointed to permanent position, 63 hours per fortnight. Interviewed by Kate Ord (Civic Management Committee), Joey Calder (Parent Supervisor - Cathedral Square Creche), Gaye Davidson (Supervisor - Civic). Referees - Dora Reinfeld (former Supervisor - Civic), Marcia Stirling (Former Acting Supervisor - Civic).
- End of 1989 - Completed New Zealand Childcare Association Training.
- 21 November 1991 - Suspended following parents' complaint regarding sexual abuse allegation.
- 21 January 1992 - Received written notice of dismissal.
- 14 February 1992 - Ceased Employment.

FURTHER INFORMATION

- Phone Call to Dora Reinfeld (Supervisor at Civic when Peter completed Community Service and began as a reliever).
- Dora Stated that Peter was not at the Civic in any capacity before late August 1986.
- Shortly after beginning work as a reliever, Dora gave him two written warnings concerning his behaviour. (These were withdrawn from his file after 12 months.)
- During 1984, Dora (and others) were concerned about children at the Civic Childcare Centre displaying inappropriate sexual behaviour. This was discussed by the Management Committee and a programme and guidelines were put in place to address this issue. Before this was done, one child was withdrawn from the centre, partly due to the parents' dissatisfaction with the inappropriate behaviour of the children. (This is briefly documented in Management Committee Minutes.)

Dora is happy to be contacted for further information - (06) 761-7264 (h)

To: Pay Section

To be completed in duplicate

Releaser

EMPLOYEE TO COMPLETE:

Mr/Ms/Miss/Ms Full Name: PETER HUGH MCGREGOR ELLIS
(First Names) (Surname)

Home Address: AOA HEREFORD ST Phone No.: 899294
CHRISTCHURCH

Date of Birth: 30/3/51 Tax Code: _____ (Attach I.R.12)

Name and Address of Next of Kin: MRS L. A. ELLIS
Phone No.: ASA 766

State any previous Government or Local Authority service: _____
MOTUEKA KINDERGARTEN (WORK EXPERIENCE)

State details if pay is to be directly credited to your Bank Account:
Name and Branch of Bank: TRUSTEE BANK CANTERBURY CITY SOUTH
Account Code: 790 190 536 00

Signature of Employee: P. Ellis Date: 8/9/86

DEPARTMENT TO COMPLETE:

Designation: Child Care ASST Department: Child Care

Work Location/Section: Child Care Phone Ext: 65-13

State whether: Full Time, Part Time, Temporary, Casual, Labour Dept. Schemes

Job Evaluation Number: _____ Standard Hours: _____ Project No. _____

Hourly pay rate/Annual Salary: 772 Scale: 101 Step: 7

Applicable agreement/award: CTC Union: Local Government

State any permanent allowances and qualification payment: _____

Commenced duty on: 10/9/86 Salary Expenditure Code: 031 2105/001

Certified correct: C. A. Bay Approved by: [Signature]

(Note: The existence of a new employee must be physically verified by both departmental officers)

Approved for Appointment: _____ Personnel Section (salaried staff only)

Approved for Payroll Action: _____ (Accountant)
Telephone Operator notified _____

Personnel Register and Record Established: _____ (Pay Section)

Employee Number: _____

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17 October 1986

Mr. P. Ellis
C/- Civic Child Care Centre
39 Hereford Street
CHRISTCHURCH

Dear Peter,

This is to advise that the Management Committee has signed your "Consent for Training" and forwarded it to the N.Z.C.A.

I would like to confirm our verbal discussion at the last meeting, your present position at the Civic is on a temporary basis while Mrs. Browne is on maternity leave. If this position becomes vacant it will be advertised and open to all persons who are eligible to apply.

Thank you for your assistance.

Yours faithfully,

K. Little
CHAIRPERSON
Management Committee.

17 December 1986

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From: Community Adviser

To: P Ellis
Civic Child Care Centre

CHILD CARE ASSISTANT POSITION 9 DAYS A FORTNIGHT

We were sorry you were unsuccessful in your application for Marcia
Marcia Stirling's position but we would be happy for you to continue
your present relieving position on a temporary basis.

This position will be a 63hr fortnight position, the first ^{Tuesday} ~~Wednesday~~
off for you being 13 January 1987.

Alistair Graham
COMMUNITY ADVISER

25 March 1987

KEN LITTLE, CHAIRPERSON MANAGEMENT
COMMITTEE, CIVIC CHILD CARE CENTRE

COMMUNITY ADVISER

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CHILD CARE ASSISTANTS - 63 HOURS PER FORTNIGHT
(TWO POSITIONS)

There were 3 applicants for the above position and 3 were interviewed (two applicants stood down and three applicants had no recognised qualifications.)

Kate Ord, Joey Calder and Gaye Davidson interviewed and are in complete agreement that Peter Ellis and Mary Brett-Turner be recommended for the two positions.

We feel that they both relate well in their areas at the Civic and will continue to grow in the security of permanent positions.

It is recommended that a condition of Peter's appointment be that he complete his NZCA training.

The positions are for 63hrs per fortnight and remuneration will be pro rata on Scale 101 Step 7 of the Christchurch City Council Standard Salary Scale.

Both position can be started immediately as they are both working in these areas already.

Ken Little
Chairperson
CIVIC CHILD CARE MANAGEMENT COMMITTEE

Interviewed by
Kate Ord - Management Office
Joey Calder - Parent & Supervisor
Cath. Sz.
Gaye Davidson - Supervisor