



23 October 1992

Mr Martin Maguire  
Christchurch City Council  
Tuam Street  
CHRISTCHURCH


Dear Martin

I wish to take two week's leave beginning Monday 10 November 1992 until 20 November 1992 in order to attend a school reunion in Australia and visit relatives.

My contract with the City Council terminates at the end of November 1992. I wish to take one week's holiday pay and one week's leave without pay to cover my absence. With the Council's approval, I wish to make up my two week absence during the first two weeks of December.

I hope my request meets with approval.

Regards.

  
Gen Crossen  
Social Worker  
Civic Creche Enquiry